



## Addendum #1: Answers to Inquiries for F24-03-020: Lincoln Park Design Services

### The City's answers are marked in Blue

*Please note that the Inquiry deadline is tomorrow (April 3<sup>rd</sup> by 3pm). Due to numerous requests, we are issuing answers to all received questions.*

1. Can the City provide a list of potential park improvements at this time, or will that be determined as part of the outreach process?
  - a. The goals of the project are described in the RFQ. The park program will be finalized with the information gathered the outreach process.
2. Will the scope include design services for off-site improvements (abutting streets, utilities, other)?
  - a. The scope does not include design services for improvements beyond the park and the immediate on-street parking areas. However, there are current and future capital projects that will focus on the downtown areas near the park. The outreach and engagement summary should capture input from stakeholders and the public regarding these off-site improvements as it relates to Lincoln Park. This information will be valuable for future projects.
3. The RFQ says, at a minimum, resumes should be included for the following disciplines: Landscape Architecture, Civil Engineering, and Communications and Engagement. Should our team include additional design consultants, such as:
  - a. Surveyor
  - b. SUE Surveyor
  - c. Geotechnical Engineer
  - d. Architect
  - e. Electrical Engineer
  - f. Mechanical Engineer
  - g. Structural Engineer
  - h. Traffic Engineer
  - i. Interpreter
  - j. Other?
    - i. These additional design consultants can be included in the response. Please list the company name and location. It is not necessary to include resumes for each of these subconsultants.
4. Section V. Response Format – this section does not discuss design fees or hourly rates. Is the City planning to award based on Qualifications and negotiate fees with the selected team?
  - a. That is correct. This is a request for Qualifications and pricing will be negotiated prior to contract execution.
5. Has the City established a budget for design and/or construction of the park?
  - a. The design budget is \$350,000 and the construction budget is currently \$3M.
6. Will this project be managed by Parks, Public Works, or another department?
  - a. Culture, Parks, and Recreation Department
7. Can you tell us who the City's Project Manager will be?



- a. Clint Anders- Parks. However, all communications must be sent to purchasing while this solicitation is live.
8. Could you please send us the Sample Contract for this opportunity?
  - a. Present on Bidnet, the Greeley Purchasing Page, and available upon Request
9. Is the City open to contracting for the survey mapping services directly with those providers?
  - a. The City has done this for other projects and could do this at Lincoln Park if necessary.
10. Does the city foresee a scenario where preliminary design/30% may commence while the master plan is seeking formal adoption?
  - a. Yes, this is a possible scenario.
11. Can the city elaborate on specific project stakeholder community groups?
  - a. City Divisions include Culture, Recreation, Planning, and Public Works. Greeley Downtown Development Authority, Union Colony Company, Historic Preservation Commission, and the Downtown Businesses should also be included. Other community groups may be included as the project progresses.
12. Please confirm project construction is assumed to be a hard bid.
  - a. The City cannot confirm this at this time
13. Are any ROW improvements anticipated with this project?
  - a. There are no ROW improvements planned as part of this project. However, Public Works will start preliminary design of the 9<sup>th</sup> and 10<sup>th</sup> Street Corridor Project in 2024. The Lincoln Park redesign will need to be sensitive to any major changes that affect park access.
14. Can you expand on the historic preservation scope for this project? Will the scope mostly involve preservation of the historic fountain and gazebo and the integration of interpretive signage?
  - a. Yes, the scope will mostly involve preservation of the historic fountain and gazebo. The Awarded Firm will be able to enhance these spaces and achieve the other project goals outlined in the RFQ. The Historic Preservation Commission will likely provide input during the outreach and master planning phases.
15. Do 11x17 pages count as 1 or 2 pages toward the limit?
  - a. Per the solicitation (page 2) you are allowed to up-to four (4) pages that are 11X17. Any 11x17 pages exceeding this four (4) page limit will be counted as two (2) pages